

AMENDED AND RESTATED BYLAWS OF LANCASTER BARNSTORMERS BASEBALL BOOSTER CLUB (LBBBC)

These Amended and Restated Bylaws are adopted this 19th day of January, 2010, for the purpose of amending and restating in its entirety the Bylaws dated the 15th day of January, 2008.

ARTICLE 1

NAME OF ORGANIZATION

The name of this Organization is Lancaster Barnstormers Baseball Booster Club (hereinafter referred to as "Booster Club" or "Organization"). The Organization may also use the acronym LBBBC.

ARTICLE 2

PURPOSE & MISSION

The Barnstormers Booster Club is an independent, not-for-profit organization that works with the approval, support, and cooperation of the Lancaster Barnstormers team management. This organization is created to promote and support the activities of the Lancaster Barnstormers Professional Baseball Team and Atlantic League Baseball. It will promote a spirit of good sportsmanship, camaraderie, friendship, and mutual respect among its members, fans, and the Lancaster Barnstormers. We encourage attendance and participation at the Lancaster Barnstormers games and other scheduled activities. The goals of the organization are as follows:

- Provide loyal support of the Lancaster Barnstormers Professional Baseball Team. Loyal support is defined as, cheering on the team in an appropriate manner, assisting with player needs such as meals, household items, transportation, etc.
- Provide an enjoyable, healthy, and safe environment and encourage courtesy at all Booster Club activities and events.
- Incorporate social activities to foster team spirit and build morale.
- Be involved with charitable organizations in the community.

ARTICLE 3

POLICY

This organization shall be nonsectarian, nonpartisan, nonprofit, and nonunion. No actions or programs may be initiated or undertaken (now or in the future) in conflict with these bylaws.

ARTICLE 4

MEMBERSHIP

Any person, corporation or other entity interested in the objectives and purposes of this association shall become a member upon payment of annual dues to be determined by the Board of Directors.

Section 1

Classes of Membership

There shall be four (4) classes of members consisting of the following:

- a) Individual (one (1) vote): Open to any individual age eighteen (18) or older.
- b) Family (one (1) vote): Open to any family group living in the same household.
- c) Senior (one (1) vote): Open to any individual age of fifty (50) years old and over.
- d) Corporate/Vendor (non-voting): Open to any company that supports the goals, activities and programs of the Booster Club.

Section 2

Membership Applications and Approval

Applications for membership shall be submitted to the Booster Club on forms developed by the Membership Committee and approved by the Board of Directors.

The forms should clearly state the mission and purposes of the Organization and that all members are bound by the Lancaster Barnstormers Baseball Booster Club Code of Ethics in addition to any other codes or policies adopted by the Organization.

An application for membership may be submitted to the Booster Club by hand delivery to any Officer, Director, or any other representative that the Organization designates, by mail to the Organizations post office box, or through the Booster Club's website.

Any person shall be admitted to membership upon approval by the Secretary and Treasurer. Any entity shall be admitted to membership upon approval by the Board of Directors. The Secretary and Treasurer shall review the application for completeness and to make sure the applicant meets the qualifications for the membership class for which he/she/it has applied under. All requests for membership under the corporate membership category shall then be forwarded within fifteen (15) days of receipt to the Board of Directors with their recommendation on whether the application should be approved or not.

Section 3

Termination of Membership

The Board of Directors, by the affirmative vote of two-thirds (2/3) of all of the members of the Board may suspend or expel a member for cause after an appropriate hearing, and may, by a majority vote of those present at any regularly constituted meeting of the Board, terminate the membership of, or suspend or expel any member who shall be in default in the payment of dues or who have violated the Lancaster Barnstormers Baseball Booster Club Code of Ethics.

Section 4

Resignation

Any member may resign by filing a written resignation with the Secretary of the Booster Club, but such resignation shall not relieve the member so resigning of the obligation to pay any dues, assessments or other charges theretofore accrued and unpaid.

Section 5

Reinstatement

Upon written request signed by a former member and filed with the Secretary, the Board of Directors may, by the affirmative vote of two-thirds (2/3) of the members of the Board, reinstate such former member to membership upon such terms as the Board of Directors may deem appropriate.

Section 6

Transfer of Membership

Membership in the Booster Club is not transferable or assignable.

Section 7

Dues

Annual dues shall be assessed of all members and shall be in the amount determined by the Board of Directors.

Dues shall become payable upon submission of a membership application or renewal application. Upon payment of the annual dues, a member shall be deemed to be a member in good standing in the Booster Club. The membership year shall run from April 1st to March 31st. Dues will not be prorated.

ARTICLE 5

OFFICERS

Section 1

Positions

Officers shall consist of the following positions: President, Vice-President, Secretary, and Treasurer. Officers are expected to attend all meetings of the Organization unless notification of absence is provided to the President or Secretary via email or phone.

Section 2

Nominations and Terms

Individuals choosing to hold an office shall make their nomination known to the Membership. Additional nominations may be made from the floor at the annual meeting, prior to voting. The consent of each candidate must be obtained before the name is placed for nomination. The Officers shall serve a fifteen (15) month term for the period of January 1, 2010, to March 31, 2011. As of April 1, 2011, the Officers shall serve a one (1) year term from April 1st to March 31st.

Effective April 1, 2011, only one (1) family member may run for and serve as an Officer or a member of the Board of Directors for the same term. A family member is defined as a parent, child, spouse or sibling living at the same address.

Section 3

Meeting Participation

The Officers are expected to attend all meetings of the Organization. Notification of absence should be provided to the President or Secretary via email or phone at 717-826-5567, in a timely manner.

Section 4

Vacancies

Officer position vacancies shall be appointed by a majority vote of the remaining officers, and each person so appointed shall serve until his or her successor is elected by the members, who shall make such election at the next annual, regular or special meeting of the members.

Section 5

Additional Positions

The Board of Directors may also nominate and the Membership shall approve such other Officers and Assistant Officers as the needs of the Organization may require who shall hold their offices for such terms and shall have such authority and shall perform such duties as from time to time shall be determined by resolution of the Board of Directors.

Section 6

Running for Office

An individual may run for one (1) different officer position at a time.

Section 7

Tie

In the event of a tie, a run-off election shall be held between or among only those nominees who are tied for the plurality. If necessary this procedure shall be repeated until the tie is broken.

ARTICLE 6

DUTIES OF OFFICERS

The President shall:

- a) be the Chief Executive Officer of the Organization;
- b) preside over and at all meetings of the Members and Board of Directors;
- c) have general and active management of the business of the Organization;
- d) see that all orders and resolutions of the Board of Directors are carried into effect;
- e) oversee all standing and special committees;
- f) prepare a written agenda for each meeting;
- g) keep charge of the Organization's phone (717-826-5567);
- h) be the liaison between the Lancaster Barnstormer Front office; and
- i) shall delegate any such duties to another Officer or a member of the Board of Directors, as appropriate.

The Vice President shall, in the absence or disability of the President, perform the duties and exercise the power of the President and perform such other duties as the Board of Directors may prescribe or as the President may delegate.

The Secretary shall:

- a) keep a record of all the proceedings of the meetings of the members, Board of Directors and all committees in a book to be kept for that purpose;
- b) give or cause to be given notice of meetings in accordance with the provisions of these Bylaws or as required by law;
- c) be custodian of the documents;
- d) keep a record containing the names, addresses, phone numbers and e-mail addresses of all members of the Organization;
- e) distribute minutes to the Board of Directors and membership within thirty (30) days of the meeting which those minutes were taken at; and
- f) in general, perform all duties incident to the office of Secretary and such other duties as may be assigned by the President or the Board of Directors.

The Treasurer shall:

- a) have custody of the funds and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Organization;
- b) deposit all monies and other valuable effects in the name and to the credit of the Organization in such depositories as shall be designated by the Board of Directors;
- c) disburse the funds of the Organization as may be ordered by the Board of Directors, taking proper vouchers for such disbursements;
- d) send out notices to members should they be in default due to "bad" checks; and
- e) render to the President, Board of Directors and general membership at regular meetings, special meetings and annual meetings, or whenever they may require it, a detailed written report/account of all transactions of the Treasurer and of the financial condition of the Organization for the prior month(s).

ARTICLE 7

BOARD OF DIRECTORS

Section 1

Number of Individuals on the Board of Directors

The number of Directors, including the Officers, which shall constitute the whole Board, shall be such number not less than seven (7) or more than fifteen (15). Directors shall be voting members of the Organization. Except as hereinafter provided in the case of vacancies, Directors shall be elected by the Members, and each Director shall be elected to serve until the next annual meeting of the members and until his or her successor is elected by the members.

Effective April 1, 2011, only one (1) family member may run for and serve as an Officer or a member of the Board of Directors for the same term. A family member is defined as a parent, child, spouse or sibling living at the same address.

Section 2

Meeting Participation

The Board of Directors is expected to attend all meetings of the Organization. Notification of absence should be provided to the President or Secretary via email or phone at 717-826-5567, in a timely manner.

Section 3

Powers of Board of Directors

The business of this Organization shall be managed and controlled by its Board of Directors which may exercise all such powers of the Organization and do all such lawful acts and other things as directed, contained and/or required by these Bylaws.

Section 4

Vacancies

Vacancies in the Board of Directors shall be appointed by a majority vote of the remaining members of the Board, and each person so appointed shall serve until his or her successor is elected by the members, who shall make such election at the next annual, regular or special meeting of the members.

Section 5

Resignations

Any Board of Directors' member may resign at any time by giving written notice to the President or the Secretary of the Organization. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 6

Removal

At a meeting of the members of the Organization called expressly for that purpose, one or more members of the Board of Directors (including the entire Board) may be removed, with or without cause, by a vote by written ballot of a majority of the members present at said meeting or who voted as per the proxy procedure.

ARTICLE 8

MEETINGS

Section 1

The Organization shall follow Robert's Rules of Order, Newly Revised. A copy will be present at all meetings.

Section 2

Annual Meeting

An annual meeting of the members shall be held during the third week of January each year, beginning January 2011, or such other date as may be determined by the Board of Directors, for the purpose of electing Officers and for the transaction of such other business as may come before the meeting. If the election of Officers shall not be held on the day designated herein for an annual meeting of the members, then the Board of Directors shall cause the election to be held at a special meeting of the members called as soon thereafter as may be convenient.

Section 3

General Membership Meetings

General membership meetings shall be scheduled by the Board of Directors. The frequency, duration, time and place shall be determined by the Board of Directors. Upon request of the membership, additional general membership will be held during the non-baseball season.

Section 4

Special Meetings

Special meetings of the members may be called by the President, and can also be called by the President at the request of any other Board Member or at the request of at least three (3) Members entitled to vote at such meetings.

Section 5

Conduct, Comments & Actions

Members are encouraged to share their thoughts, ideas and opinions openly at all Organization functions.

The following topics, comments and actions are expressly discouraged at all meetings and events held, coordinated and/or sponsored by the Booster Club:

- a) Derogatory comments regarding any Lancaster Barnstormers' coach, player and/or employees regardless of whether they are made to any Officer, member or Lancaster Barnstormers' representative/employee.
- b) Derogatory comments regarding game strategy, personnel decisions, playing time, assignment of positions, and the like regardless of whether they are made to any Officer, member or Lancaster Barnstormers' representative/employee.

This Organization's meetings and events are not an appropriate time or forum for the above listed topics, comments and/or actions. Should any topic, comment and/or action that is expressly prohibited occur, the presiding Officer shall issue one (1) warning to the offending individual. If the inappropriate conduct continues, the presiding Officer shall immediately suspend the meeting and direct the offending party to immediately leave the meeting or event. Once the offending individual has been removed, the presiding Officer shall direct that the meeting resume where it left off.

If it is the presiding Officer that is violating this policy, then the Officer next in command shall have the duty to invoke the procedures in this section. Should this Officer fail to follow the procedures as outlined above, then any other member of the Board of Directors in attendance is hereby directed to follow the procedures as outlined above.

Additionally, if it is a presiding Officer that is violating this policy, another member of the Board of Directors shall immediately take over the responsibilities of the offending Officer for the remainder of the meeting or event once it resumes. If the members of the Board of Directors are not able to reach a decision on who shall preside over the meeting or event, the members in attendance shall take a vote. A majority vote is necessary. If there are no other Officers in attendance that can take over, a member may also be used as long as the membership takes a vote and approves the action by a majority vote.

Section 6

Place of Meetings

The Board of Directors may designate any place as the place for any annual or regular called by the Board of Directors or President. Special meetings may only take place at the request of the President as described in Section 4. The place will be determined by the Board of Directors if such special meeting is requested.

All Organization business shall be discussed at meetings only. Outside of the meetings, members may submit questions or concerns to the Club via email to the info link or via mail to the Club's Post Office Box.

Section 7

Notice of Meetings

Written notice of a regular, annual, or special meeting shall be given by e-mail or by placing the information on this Organization's website, or any other manner at the direction of the Board of Directors. If mailed by electronic means, such notice shall be deemed to be delivered when sent to the member at his or her email address as it appears in the records of the Organization.

Section 8

Manner of Acting & Voting

Each voting member shall be entitled to one vote upon each matter submitted to a vote at a meeting of members. Each family membership is limited to a total of one (1) vote on its behalf regardless of how many family members they may have under their membership.

Section 9

Absentee Ballots

Any voting member may request an absentee ballot be mailed via the U. S. Postal Service when completing their annual membership application. Such ballots must be returned by noon on the day prior to the election.

Section 10

Quorum

A majority of the votes entitled to be cast by the eligible voting members present at a meeting shall be necessary for the transaction of business or the adoption of any matter unless otherwise provided by these Bylaws or unless a greater proportion is required by law.

ARTICLE 9

COMMITTEES

Section 1

Establishing Committees

The Board of Directors may establish one or more committees, with each committee to consist of such persons as the Board may determine. In the absence or disqualification of any member of such committee or committees, the Board of Directors may appoint another member to act in the place of any absent or disqualified member.

Section 2

Chair/Co-Chair Appointments

The Board of Directors shall approve a Chair or Co-Chair(s) for each committee.

Section 3

Committee Meetings

Regular meetings of the committees shall be held as needed. Minutes of such meetings shall be kept and copies are to be submitted to the Secretary for records.

Section 4

Committees

The following are committees that may be formed if and when they become necessary:

- a) Communications
- b) Historical
- c) Fundraising
- d) Membership/Activities
- e) Charitable
- f) Governing Documents
- g) Player Liaison
- h) Barnstormers Liaison

The descriptions of the functions and responsibilities of each of these committees are attached.

Section 5

Committee Reports

Each Committee shall provide either a written or verbal report to the membership at each meeting.

Section 6

Audit Committee

The Audit Committee will be composed of a Chairperson appointed by the President and two (2) members selected by the Chairperson whose purpose is to audit the Treasurer's books at the close of any fiscal year or prior to the transfer of accounts to newly-elected Treasurers. The current Treasurer or the incoming Treasurer or his or her spouse may not participate on this committee. Upon the appointment of this Committee, the current Treasurer shall turn over all records for the audit within seven (7) days. The Audit Committee will submit a written report to the membership within forty-five (45) days of its receipt of the records.

ARTICLE 10

MONEY

Section 1

All monies of the Organization shall be kept in the Lancaster Barnstormers Baseball Booster Club checking accounts.

Section 2

All checks of the Organization shall be signed by the Treasurer or the Vice-President. All accounts must have at least two (2) individuals with signatory capabilities. All checks, demands or withdrawals for over \$250 must be approved by the Board of Directors prior to the issuance of said check, demand or withdrawal, except in the instance of monies collected for activities which require payment to the appropriate vendor.

Section 3

Monies raised through collection of membership dues, fundraisers and activities shall be used towards the general operating expenses of the Organization and for those items specified by the appropriate fundraiser or activity.

ARTICLE 11

RECORDS

Section 1

Books and Records

The Organization shall keep correct and complete books and records of account and shall keep minutes of the proceedings of its members and Board of Directors and any committees, and shall keep a record of its members, stating the names, addresses and voting rights of all members. At the end of each fiscal year, records shall be copied to a CD or other comparable electronic form and distributed to the appropriate Officers which shall be determined by the Board of Directors.

Section 3

Membership Information

The Board of Directors shall make every effort to keep certain membership information confidential such as home addresses, phone numbers, birth dates, checking account information, credit card information and the like. Membership applications shall be kept in a secure place by the Secretary. Confidential information shall only be fully viewed by the Secretary and Treasurer, and by another Officer or Director if needed and upon approval by the Board of Directors. Membership applications shall be kept by the Secretary for the duration of the membership year, and thereafter the application and any other member information shall be destroyed on a regular basis to be determined by the Board of Directors.

ARTICLE 12

CODE OF ETHICS

Every member of the Booster Club shall subscribe to and be bound by the Booster Club's Code of Ethics and any other code so adopted by the membership of this Organization. Violations of the Booster Club's Code of Ethics or any code so adopted by the membership of this Organization shall be grounds for immediate termination from membership and/or removal from office.

ARTICLE 13

FISCAL YEAR

The fiscal year of the Organization shall be from January 1st to December 31st.

ARTICLE 14

RULE OF ORDER

Robert's Rules of Order, Newly Revised shall govern this Organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE 15

BYLAWS AND AMENDMENTS

The Board of Directors may adopt other Bylaws upon approval of the Membership at the time of the annual meeting or at any special meeting called for that purpose by a vote of the majority of the membership present at said meeting. When an amendment is to be voted upon at any regular or special meeting, the notice calling said meeting shall set forth in exact language the amendment to be voted upon. All proposed amendments must be forwarded to the President and Secretary of this Organization for distribution to the entire Board of Directors and the general membership at least fifteen (15) days prior to the meeting in which the proposed amendment will be presented.

ARTICLE 16

DISSOLUTION OF THE ORGANIZATION

Upon the dissolution of the Organization, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Organization, dispose of all of the assets of the Organization in such manner, or to such an Organization or Organizations as directed by a fifty-one (51%) majority vote of this Organization's membership.

These Bylaws have been approved by the Board of Directors and presented to the Lancaster Barnstormers Baseball Booster Club Membership that was present on January 19, 2010. These Bylaws were approved with a majority vote of the members present.

Dated this 19th day of January, 2010.

James Reed, President

Melinda Reed, Secretary

Lori Baxter, Vice-President

Debbie Heisey, Treasurer

LANCASTER BARNSTORMERS BASEBALL BOOSTER CLUB (LBBBC)

CODE OF ETHICS AND CONFLICTS OF INTEREST POLICY

Section 1

Guidelines

To ensure the Lancaster Barnstormers Baseball Booster Club (LBBBC) remains a fun, relaxed and respectful organization, the following code of ethics will apply to all members at all times. As a LBBBC member, it is each person's duty to recognize that he or she is representative of the LBBBC, and it is also each individual's responsibility to project a favorable image, in order not to discredit the LBBBC or the Lancaster Barnstormers baseball organization.

The LBBBC understands that member's opinions can vary to a high degree and encourages any point of view to be freely expressed to anyone. However, slander, stalking, spreading of rumors, acts of malicious intent, physical threats, hounding, unreasonable intrusion into someone's personal space, libel, or any other type of defamation of character will NOT be tolerated AT ANY TIME and can be grounds for expulsion from the LBBBC. In particular these rules apply toward:

- 1) Fellow LBBBC members
 - 2) Baseball players
 - 3) Guest speakers
 - 4) Baseball organizations and personnel
 - 5) Baseball booster and fan clubs
 - 6) Media
- a) Respect should be given to anyone who is attending the game as a spectator, and the booster club and its members should strive to maintain a welcoming atmosphere for everyone in attendance. After completion of the game, once players, coaches, and officials have left the field they should be treated with the same respect and consideration as anyone else.
 - b) Communications on behalf of the LBBBC - No member may use or refer to the LBBBC in expressing his/her opinion in any written or oral form unless prior approval has been given by the Board of Directors.
 - c) No member may use the name of, or refer to themselves as a representative of the LBBBC at any public or private event without prior approval of the Board of Directors. Officers and Board Members are representatives of the LBBBC at any function.

- d) Any conduct that could jeopardize the LBBBC's existence, not-for-profit status, relationship with the Lancaster Barnstormers baseball organization, violate Atlantic League rules, or is contrary to the LBBBC articles of incorporation and/or these bylaws is a violation of the code of conduct.

Section 2

Reporting

- a) Any person who wishes to report a violation of the code of ethics by a member shall do so in writing, with name and signature attached to the Board of Directors as a whole, or to an individual Officer. Members who do not follow this procedure, and instead make unfounded allegations, or attempt to discredit other members anonymously, or via rumor spreading or gossip, may be considered to have violated the code of conduct themselves.
- b) Once a complaint has been investigated and resolved the same incident may not be revisited.

Section 3

Procedure

- a) The board of directors will meet to hear the charges and discuss the matter - the meeting may be adjourned to a later time to gather more information as needed. The person making the charge and the accused shall be allowed to address the board either in person, or in writing. The accused shall be entitled to counsel (if professional counsel is desired it shall be at the expense of the accused), and the right to present witnesses and evidence.
- b) The accuser may withdraw his/her complaint or the accused may resign his/her membership at which point the complaint will be closed and not disclosed to the membership.
- c) If the accused is a board member they shall not be present for discussion of the matter, except at the request of the board to provide testimony as to their actions, and they shall not have a vote in the matter.
- d) The board shall vote to take action as described below, or the board may determine another course of action appropriate to the situation. A vote for revocation of membership requires a 2/3 vote of the board members present and voting. If the Board votes to recommend probation, suspension, or revocation of membership, the appropriate privileges of membership shall be temporarily suspended until the next membership meeting.

- e) The action of the board shall then be presented at the next meeting of the membership, along with the facts leading to the board decision, at which point the membership will vote whether to uphold the board action. If the board action is overruled the membership may vote to take a different action, or may return the matter to the board for further consideration.
- f) Individual board members may decide not to participate in the investigation and decision regarding a code of conduct violation. At the board's discretion additional LBBBC members may be appointed to participate in the investigation, discussion and voting on actions to be taken.

Section 4

Actions

The following actions may be taken as a result of an investigation of a violation of the code of ethics:

- a) Dismissal of the allegations as false, unsubstantiated, or not in violation of the code of conduct.
- b) Warning to the member that their behavior is inappropriate.
- c) Suspension of membership indefinitely (Suspension ends all rights and privileges of membership).
- d) Revocation of membership. Members who have their membership revoked are not eligible to re-apply for membership.
- e) Any officer or board member may be removed from office, or their authority revoked, for violation of this code of ethics.

LANCASTER BARNSTORMERS BASEBALL BOOSTER CLUB (LBBBC)

BOARD OF DIRECTORS CONFLICTS OF INTEREST POLICY

In discharging their responsibilities to LBBBC, all directors, officers, committee members and employees are expected to observe the highest ethical standard and give undivided loyalty to LBBBC and its goals.

Any activities which do not serve the best interests of LBBBC, or which favor the personal advantage of another person, corporation, or entity, are inconsistent with the duties and responsibilities owing to LBBBC.

It shall be the policy of the LBBBC Board of Directors that:

- a) All directors, officers, committee chairs, committee members and employees of LBBBC shall avoid any conflict between their own respective individual interests and the interests of LBBBC in any and all actions taken by them on behalf of LBBBC in their respective capacities.
- b) In the event any directors, officer, or committee chair may derive a personal gain or benefit from a transaction with LBBBC, or shall have any direct or indirect interest in or relationship with any individual organization which proposes to enter into any transaction with LBBBC with proposes to render or employ services, personal or otherwise, and which may be seen as competing with the interest or concerns of the Organization. Such director or officer shall forthwith give the Board of Directors of LBBBC notice of such interest or relationship and shall refrain from voting or otherwise attempting to affect any decision for LBBBC to participate or not to participate in such transaction and the manner or terms of such participation. Such conflict would not exist when the individual is merely a shareholder of a large corporation.

Minutes of appropriate meetings should reflect that such disclosure was made, and that such director or officer abstained from voting and absented him or herself from the final review and vote on the matter. His or her presence may be counted in determining a quorum for the meeting.

- c) These requirements should not be construed to prevent a director or officer from briefly stating his/her position on the matter, nor from answering questions from other directors and officers by reason of the fact that personal knowledge on the matter may be of assistance to the other directors in reaching their decision.

- d) In the event a real or potential conflict between the direct or indirect interest of an employee and LBBBC, the employee shall fully disclose all relevant facts and circumstances to the Board of Directors. If such real or potential conflict exists on the part of the officer or director, all relevant facts and circumstances shall be disclosed, in the manner set forth above, to the President. The facts will be examined to determine whether a conflict exists and, if so, to determine what action should be taken.
- e) A copy of this policy shall be furnished annually to each director, officer, committee chair, committee member and employee of LBBBC.

LANCASTER BARNSTORMERS BASEBALL BOOSTER CLUB (LBBBC) COMMITTEE LIST & DESCRIPTIONS

COMMUNICATIONS COMMITTEE

The primary function of the Communications Committee is to disseminate information and promote the activities of the Booster Club to its members and the local community. This Committee acts as an information network for prospective and existing members. This committee prepares promotional materials for publication; and arrange for radio and television programs or in any other media which would benefit the Booster Club. This Committee coordinates all publicity relative to the activities of the Booster Club including press releases. This Committee is responsible for creating and distributing a Booster Club newsletter on a regular basis. This committee shall oversee the creation and maintenance of the Booster Club's website with the assistance of the website designer. The committee shall regularly review the site to insure that the information on the site is accurate and up to date.

HISTORICAL COMMITTEE

This Committee shall be responsible for maintaining a collection of photographs, flyers, books, magazines, articles, publications, video and cassette tapes, and other documents or written materials related to the Booster Club and its events, activities and history.

FUNDRAISING COMMITTEE

The members of this committee are in charge of finding fun and interesting ways to raise money for the Booster Club. This Committee will also plan, organize, and carry out the fundraisers with the assistance of the entire Booster Club membership. This committee may work closely with the Membership/Activities Committee.

MEMBERSHIP/ACTIVITIES COMMITTEE

This Committee is responsible for proposing and organizing social events for the general membership. This Committee is responsible for the scheduling of the events and arranging for volunteers to assist with events. This committee will work with other committees to promote these events. The Committee's purpose is to provide opportunities for networking and fellowship among Booster Club members. In addition, this Committee is responsible for recruiting new members primarily through the tables set up on the stadium concourse at regularly scheduled intervals.

CHARITABLE COMMITTEE

This Committee shall be responsible for researching local charities and proposing names of specific charities for the Booster Club to assist. This Committee is responsible for proposing and organizing events to assist charitable causes. The Committee shall act as the liaison between the charities and the Booster Club.

GOVERNING DOCUMENTS COMMITTEE

The Governing Documents Committee periodically reviews the bylaws and other governing documents and makes recommendations for changes to be voted on by the members. Once the membership decides on any changes, it shall be this Committees' responsibility to revise documents for presentation to the membership.

PLAYER LIAISON COMMITTEE

This Committee fosters and maintains contact with players and serves as an information source regarding the Booster Club and the benefits it offers the players. This Committee shall reach out to the players throughout the season to provide information about the Lancaster County area; provide recognition of players' birthdays with a card; plan and organize occasional clubhouse meals or snacks; and make recommendations to the Booster Club on other ways it can assist and support the players and their families such as household items and transportation, as needed.

BARNSTORMERS LIAISON COMMITTEE

This Committee provides information to the Barnstormers' front office regarding the Booster Club and its activities and acts to develop cohesion between the Barnstormers Organization and the Booster Club.